

TONI LEPORE INC.

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Home Based Business

Name: _____

Home Expenses:	Address: _____	Rent Income	<input type="text"/>
Heat	<input type="text"/>	Rent Expenses	<input type="text"/>
Electricity	<input type="text"/>	Strata fees	<input type="text"/>
Insurance	<input type="text"/>	Cell phone	<input type="text"/>
Maintenance & Repairs	<input type="text"/>	Home Telephone	<input type="text"/>
Mortgage Interest	<input type="text"/>	Internet	<input type="text"/>
Property Taxes	<input type="text"/>	Security	<input type="text"/>
Water/sewer/garbage	<input type="text"/>	<u>Square Footage:</u>	
		Total	<input type="text"/> sq. ft
		For Business Purposes	<input type="text"/> sq. ft

Vehicle Expenses:	Make & Model: _____		
Gas & Oil	<input type="text"/>	Purchase Date: _____	
Repairs & Maintenance	<input type="text"/>	Purchase Price	<input type="text"/>
Insurance	<input type="text"/>	<u>Kilometres Driven:</u>	
Interest on auto loan	<input type="text"/>	Total	<input type="text"/>
Lease payments	<input type="text"/>	For Business Purposes	<input type="text"/>

Important: It is very important to support business use of vehicles. CRA can and will disallow this expense. Start keeping a log now for the upcoming year and try to recreate a log for the current taxation year. This log does not need to be submitted but must be available for audit purposes if requested.